



# EPSOM

COLLEGE

## Rules of the Old Epsomian Club

(As adopted at the Annual General Meeting held on 2nd November 2001)

### *Name and Objects*

#### **Name**

1. The Club shall be called the Old Epsomian Club.

#### **Objects**

2. The objects of the Club shall be:
  - (i) to bind all Old Epsomians together in common fellowship;
  - (ii) to afford opportunities for the meeting of Old Epsomians;
  - (iii) to encourage the formation of societies of Old Epsomians for special purposes and regional organisations of Old Epsomians worldwide and to aid them in the carrying out of their objects;
  - (iv) to provide or contribute toward the provision of scholarships to be held at the College.
  - (v) generally to further the interests of the College and of Old Epsomians.

### *Membership*

3.
  - (i) The Club shall consist of ordinary members and honorary members.
  - (ii) All Old Epsomians and former teachers shall be eligible for membership
  - (iii) All teachers at the College shall be ex officio honorary members
  - (iv) Any pupil at the College on whose behalf the appropriate sum has been paid to the College (for transmission to the Club) by way of addition to the pupil's fees, on his or her leaving the College thereafter shall become a member of the Club unless the Committee in their absolute discretion, and after discussion with the Headmaster of the College, shall refuse to admit him or her to membership, in which case all sums paid as above shall be refunded.

#### **Honorary Members**

- (v) The Committee may elect as an honorary member any person who in the opinion of the Committee has rendered valuable services to the College or the Club, including former teachers.

### *Subscriptions*

4. The appropriate sum referred to in Rule 3(4) above shall be such amount as shall from time to time be agreed between the College and the Committee.

#### **Expulsion of Members**

5. The Committee may expel any member who offends against the Rules of the Club or whose conduct in the opinion of the Committee renders him or her unfit for membership of the Club.

Before any member is expelled the Secretary of the Club must give that member at least seven days written notice to attend a meeting of the Committee and must inform that member of the complaints mad against him or her. No member may be expelled unless he or she is first given an opportunity of appearing before the Committee and answering complaints made against him or her and at least two thirds of the Committee then present vote in favour of his or her expulsion.

### **Effect of ceasing to be member**

6. Any person shall, upon ceasing to be a member of the Club, forfeit all rights to and claims upon the Club, its property and funds.

### **Members' Addresses**

7. Every member of the Club shall from time to time communicate to the Secretary his or her address and all notices posted to such address shall be considered as having been given two days following the date of posting.

## *Officers*

8.

(i) The officers shall be a President, one or more Vice-Presidents, a Treasurer, a Secretary, all of whom (except the Vice-Presidents) shall be elected annually at the Annual General Meeting but shall be eligible for re-election. The officers may also include a President-Elect.

(ii) Vice-Presidents shall be elected by the Committee who shall have power to elect as a Vice-President any member whom they deem worthy to be so elected.

(iii) There may be elected as President-Elect at the Annual General Meeting a member who is willing if called upon to serve as President for the year succeeding the year of office of the President elected at that meeting. If no such election is made the Committee may during the next year nominate a member to serve as President-Elect until the next Annual General Meeting.

(iv) If any officer shall die or shall at any time be incapable of acting, the Committee shall appoint some other member of the Committee to perform the duties of that officer until the election of a new officer can be effected or until the officer again becomes capable of acting.

### **Auditor**

9. There shall be an auditor who shall be a professional accountant, whether or not a member of the Club, to audit the accounts and the balance sheet of the Club. The auditor shall be elected annually at the Annual General Meeting to serve as auditor for the ensuing year but shall be eligible for re-appointment.

### **Constitution of Committee**

10. The Committee shall consist of the President, the President-Elect (if any), the Treasurer, the Secretary and the Headmaster of the College, all of whom shall be ex officio members of the Committee and not less than five nor more than 10 other members of the Club who shall be elected at the Annual General Meeting. Whenever possible the members of the Committee shall include an Old Epsomian who has left the College in each of the five previous decades and an Old Epsomian representing each of the active associated clubs and societies. Vice-Presidents of the Club shall be given notice of all meetings and shall be entitled, but not required, to attend them.

### **Election of members of Committee**

11. At the Annual General Meeting, two members of the Committee not being ex officio or co-opted members, shall retire and shall not be eligible for re-election until they have been out of office for one year. Those members who have been longest in office shall retire under this rule.

### **Vacancies on Committee**

12. The Committee shall have power to appoint further members or to fill vacancies from time to time.

Co-option of members by Committee

13. The Committee may co-opt as a member of the Committee any member of the Club who can, in the opinion of the Committee, assist with particular tasks under consideration by the Committee.

### **General Powers of Committee**

14.

(i) Except as otherwise provided by these Rules, the management of the Club and of its property shall be exercised by the Committee.

(ii) The Committee shall have power to appoint and dismiss such staff as they may deem expedient and to pay them such remuneration as they think fit.

### **Meeting of Committee**

15.

(i) The Committee shall meet at least three times in every year to arrange the affairs of the Club on

dates to be arranged by the Committee.

(ii) At the request of four members of the Committee, the Secretary may be required to convene a special meeting of the Committee.

(iii) The quorum at all meetings of the Committee shall be five.

(iv) All questions at any meeting shall be determined by a majority of those present.

### *Club Property*

16.

(i) All investments of Club property shall be in the names of the President, Vice-President(s), Treasurer, Secretary or any two of them.

(ii) Such investments shall be dealt with as directed by the Committee who may make any arrangements they think fit to enable such investments to be dealt with on the authority of the President, Vice-President(s), Treasurer, Secretary or any two of them.

(iii) The President, Vice-President(s), Treasurer and Secretary or any two of them may, subject to any directions of the Committee to the contrary, realise any Club investments which in their opinion it may be necessary to realise in order to meet any actual or anticipated deficit in the cash available to meet commitments of the Club.

(iv) The Committee and each of its members shall be indemnified against risk and expense out of the Club property.

(v) The Committee shall have the same full and unrestricted powers of investment of Club property as they would have if they were absolutely and beneficially entitled to it.

(vi) Any other property of the Club shall vest in and be under the control of the Committee.

### *General Meetings*

#### **Annual General Meeting**

17.

(i) The Annual General Meeting and the Annual Dinner shall be held each year at a time and at such place as may be fixed by the Committee.

(ii) The Annual General Meeting shall be held for the following purposes:-

(a) to receive from the Committee a report, balance sheet and statement of accounts for the preceding financial year;

- (b) to elect the President, the Treasurer, the Secretary and any other relevant officers for the current year as may be appropriate;
- (c) to fill any vacancies in the Committee;
- (d) to elect an auditor for the current year;
- (e) to deal with any matter which the Committee wish to bring before the members, and to receive suggestions from members for consideration by the Committee.

### **Special General Meeting**

18. The Committee may at any time for any special purpose call a Special General Meeting. The Secretary shall call a Special General Meeting forthwith upon a requisition in writing of any ten members stating the purposes for which the meeting is required being sent to him.

### **Quorum at General Meetings**

19. The quorum at all general meetings shall be 5.

### **Notice of Business**

20. Any member desirous of moving any resolution at the Annual General Meeting shall give notice thereof in writing to the Secretary not less than two months before the date of such meeting.

### **Convening general meetings**

21. Ten days at least before the Annual General Meeting or any Special General Meeting a notice of such meeting and of the business to be transacted thereat shall be sent to every member.

### **Proceedings at meetings and meetings of Committee**

22. At all general meetings of the Club and at all meetings of general the Committee the President or, in his or her absence, the President-Elect or if he or she be not present, the Honorary Secretary of the Club, shall take the Chair.

### **Amendment of Rules**

23. These Rules may be added to, repealed or amended by Resolution at any Annual or Special General Meeting. Provided that no such Resolution shall be deemed to have been passed unless it be carried by a majority of at least two thirds of the members present and voting.

### **Interpretation**

24.

(i) In these Rules the following expressions shall have the meanings hereby assigned to them, that is to say:-“the College” means Epsom College;“former teacher” means any person who had at any time been employed as a teacher at the College and has ceased to be such;“teacher” means any person who is for the time being employed as a teacher at the College;“Old Epsomian” means any person who has at any time been admitted as a pupil at the College, has remained such for not less than one school term, and has ceased to be such.

(ii) The Committee shall be the sole authority for the interpretation or application of these Rules, and the decision of the Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by these Rules shall be final and binding on the members.